



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
**Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,**
दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,
एगार्ड्स .सी., हैदराबाद / AC Guards, Hyderabad – 500 004
टेलि/नं.Tel. No. 040 – 23425474, फ़ैक्स /Fax 040-23241427

F. No.Pr. CCIT/AP&TS/Estt/Office Order/2020-21

Date: 08-05-2020.

OFFICE ORDER

In pursuance to the instructions issued by the CIT (Admn & TPS), Hyderabad vide F.No. Pr. CCIT/ AP&TS/Estt/Instructions/2019-20 dated 06-05-2020, the following officers working in O/o.Pr.CCIT, AP & TS, Hyderabad are hereby directed to attend office on the dates mentioned against their names.

S. No.	Name of the Official Sri/Smt.	Designation	Roster for attending office during the following period
1	SOMAYAJULU N K V S	ITO(OSD)(LEGAL) (IN CHARGE), O/o PR.CCIT, HYDERABAD	From 08 th to 15 th May, 2020
2	GOPALA KRISHNA MURTHY KAMMARI	ITO(OSD)(LEGAL), O/o PR.CCIT, HYDERABAD	From 18 th to 22 nd May, 2020
3	MANAS RANJAN BEHERA	ITO(HQ)(WELFARE), O/o PR.CCIT, HYDERABAD	From 08 th to 19 th May, 2020
4	AMIT BISWAS	ITO(HQ)(PR), O/o PR.CCIT, HYDERABAD	From 20 th to 29 th May 2020
5	GUNAVANTHA RAO DAMARLA	ITO(MSTU), O/o PR.CCIT, HYDERABAD	From 20 th to 29 th May 2020
6	G. SRINIVAS	SR.PS, O/O.PR.CCIT, HYDERABAD	From 08 th to 14 th May, 2020
7	D. JYOTHSNA	PS, O/O CIT(ADMN&TPS),	From 15 th to 21 st May, 2020

		HYDERABAD	
8	K. H. KRISHNAN	AO (ESTT.) O/O.PR.CCIT, HYDERABAD	From 22 nd to 29 th May 2020
9	AHMED SHAREEF	AO GR III, O/O CIT(ADMN&TPS), HYDERABAD	From 08 th to 19 th May, 2020

2. It is further directed that the above Roster to attend office from 08.05.2020 to 29.05.2020 should be strictly complied with. Inconvenience, if any, related to residence in containment area or transportation may be brought to the notice of the undersigned immediately. All the officers are directed to work from home and be available on telephone and electronic means of communication at all times during the period they are not attending office. They should also be available in Headquarters and will be called to attend office, in case of exigency of work.

3. The officers are also directed to scrupulously follow the safety measures mentioned in the office order of the CIT (Admn & TPS), Hyderabad in F.No. Pr. CCIT/ AP&TS/Estt/ Instructions/ 2019-20 dated 15-04-2020 and instructions dated 06-05-2020 and also various other instructions of the Government of India and Government of Telangana, including installing Arogya Sethu App on their mobile phones.

4. The officers residing in the Containment Zone need not attend the office. However, the same may be brought to the notice of the undersigned.

5. This order is issued with the prior approval of CIT (Admn & TPS), Hyderabad.



(M. MOHAN BABU)
Deputy Commissioner of Income Tax
(Hqrs)(Admn),
O/o Pr.CCIT, AP & TS, Hyderabad

To
All Officers as mentioned above.